



Board of Directors Meeting
Thursday, November 6, 2025 – 8:30 AM
Capital Region PA CareerLink®
100 N. Cameron Street, Harrisburg, PA 17101
& Zoom Videoconference:
<https://us02web.zoom.us/j/87404744094>

AGENDA

- I. WELCOME / CALL TO ORDER** Mr. Jeffrey Boswell, Chairperson of the Board
- II. REQUEST FOR PUBLIC COMMENT**
- III. CONSENT AGENDA**
- A. *Approval of July 31, 2025 Meeting Minutes*
 - B. *Approval of Policy - Personnel Policy and Procedure Manual – Pay and Compensation (From Executive Committee on August 28, 2025)*
 - C. *Approval of Program Year 25-26 Policies (From Executive Committee on September 25, 2025)*
 - i. Financial Management Policy #P-30-11.22
 - ii. General Procurement Policy #P-32-1.23
 - iii. Incumbent Worker Training Policy #P-8-5.22
 - D. *Approval of Program Year 25-26 Policies (From Executive Committee on October 30, 2025)*
 - i. Transitional Jobs #P-38-9.25
 - ii. Integrated Education and Training #P-39-10.25
- IV. INTRODUCTION TO NEW BOARD MEMBER** Jesse McCree
- A. Franklin Foose, Sr. OE Site Head & Capabilities Leader – Bayer U.S.
- V. APPROVAL OF CARLISLE PA CAREERLINK® HVAC UNIT** Jesse McCree
- (From Executive Committee on August 28, 2025)*
- VI. APPROVAL OF REQUEST FOR QUOTE (RFQ) AWARDS** Jesse McCree
- (From Executive Committee on October 30, 2025)*
- A. Integrated Education and Training (IET) – Harrisburg Area Community College (HACC)
 - B. Integrated Education and Training (IET) – Intermediate Unit 13 (IU13)
 - C. Transitional Jobs – Adams County Rescue Mission
- VII. EXECUTIVE COMMITTEE REPORT** Jesse McCree



VIII. ADMIN-FINANCE COMMITTEE REPORT

Jesse McCree

- i. *Approval of Financial Statements through September 30, 2025*

Jesse McCree

IX. PRESENTATIONS & REPORTS

- i. Joe Gusler – PA Building Trades
- ii. CEO Report
- iii. Director of Programs Report
- iv. Industry Partnership (IP) Report
- v. Information Technology (IT) Project Schedule
- vi. Compliance Report

X. ADJOURNMENT

**NEXT MEETING:
February 5, 2026, at 8:30 – 10:00 AM
Capital Region PA CareerLink®
100 N. Cameron Street
Harrisburg, PA 17101**