



**Executive Committee Meeting**  
**Thursday, April 17, 2025 – 12:00 PM**  
**Zoom Videoconference:**  
<https://us02web.zoom.us/j/83866402139>

## **MEETING MINUTES**

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### **MEMBERS PRESENT**

Jeffrey Boswell (Chairperson), Michael Ross (Vice Chairperson), Andrew Williford (Secretary/Treasurer)

### **STAFF AND OTHERS PRESENT**

Jesse McCree, Chief Executive Officer; Katie Lentz, Chief Operating Officer; Ralph Wolf, Director of Finance; Todd F. Truntz, Solicitor; Katie Conaway, Office Manager

### **I. WELCOME/CALL TO ORDER**

Noting that a quorum was present, Chairperson Boswell called the meeting to order at 12:18 p.m.

### **II. REQUEST FOR PUBLIC COMMENT**

Chairperson Boswell called for public comment. No public comment was presented to the Committee.

### **III. EXECUTIVE SESSION**

- A. Executive session to discuss matters related to lease agreements and potential litigation

The Chairperson adjourned to the executive session at 12:20 p.m. for discussion of matters related to lease agreements and potential litigation. The executive session concluded at 12:35 p.m., with no official action taking place during the executive session.

### **IV. ACTION ITEM**

- A. Relocation of Adams, Franklin, and York CareerLink® Centers

After discussion, on motion duly made by Michael Ross and seconded by Jeffrey Boswell it is:

**RESOLVED**, that, subject to ratification and confirmation by the full Board, SCPa Works staff is authorized to make changes and adjustments to the leases of the of Adams and York CareerLink® Centers in the event that funding allotments under the Workforce Innovation and Opportunity Act are reduced by the Commonwealth of Pennsylvania, Department of Labor and Industry, in excess of ten (10%) percent for the 2025-2026 program year.

#### **XIV. ADJOURNMENT**

The Chairperson adjourned the meeting at 12:37 p.m. upon motion of Michael Ross and Jeffrey Boswell, passed unanimously.