



Executive Committee Meeting
Thursday, January 30, 2025 – 8:30 AM
4201 Crums Mill Road, Suite 100A, Harrisburg, PA 17112
& Zoom Videoconference:
<https://us02web.zoom.us/j/87625411852>

AGENDA

- I. WELCOME / CALL TO ORDER** Mr. Jeffrey Boswell, Chairperson of the Board
- II. REQUEST FOR PUBLIC COMMENT**
- III. CONSENT AGENDA**
 - A. *Approval of* December 30, 2024 Meeting Minutes
- IV. APPROVAL OF BYLAWS** Jesse McCree
- V. APPROVAL OF REQUEST FOR PROPOSAL (RFP) AWARDS** Jesse McCree
(From Admin Finance Committee)
 - A. Temporary Assistance for Needy Families (TANF) – Justice Works YouthCare, Inc.
 - B. Temporary Assistance for Needy Families (TANF) – Arbor E&T dba Equus Workforce Solutions
 - C. Employment Advancement and Retention Network (EARN) – Arbor E&T dba Equus Workforce Solutions
- VI. APPROVAL OF REQUEST FOR QUOTE (RFQ) AWARD** Jesse McCree
(From Admin Finance Committee)
 - A. Business Education Partnership (BEP) – Juniata River Valley Chamber of Commerce
 - B. Business Education Partnership (BEP) – Neighboring Academy
 - C. Business Education Partnership (BEP) – MANTEC
 - D. Business Education Partnership (BEP) – Lebanon Valley Chamber of Commerce
 - E. Business Education Partnership (BEP) – Adams County Economic Education Foundation
 - F. Business Education Partnership (BEP) – Partnership for Career Development
 - G. Business Education Partnership (BEP) – York County Alliance for Learning

- VII. **APPROVAL OF CONTRACTS** Jesse McCree
 - A. Agreement with SkyHive by Cornerstone
 - B. Consulting Agreement with Debra Kaufman

- VIII. **APPROVAL OF SPONSORSHIP WITH JUNIOR ACHEIVEMENT BIZTOWN** Jesse McCree

- IX. **APPROVAL OF POLICY** *(From Admin Finance Committee)* Jesse McCree
 - A. Personnel Policy and Procedure Manual (updated)

- X. **APPROVAL OF AUDIT DRAFT** *(From Admin Finance Committee)* Jesse McCree

- XI. **BUSINESS** Jesse McCree
 - A. **Financial Update**
 - i. *Approval of* Financial reports through December 31, 2024
 - B. **CEO Report and Updates**
 - i. Board Meeting Agenda

- XII. **EXECUTIVE SESSION – LITIGATION**
 - A. *Approval of* Settlement Agreement

- XIII. **ADJOURNMENT**

NEXT MEETING:
February 27, 2025, at 8:30 – 10:00 AM
4201 Crums Mill Road, Suite 100A, Harrisburg, PA 17112