

Executive Committee Meeting
Thursday, July 25, 2024 – 8:30 AM
4201 Crums Mill Road, Suite 100A, Harrisburg, PA 17112

Zoom Videoconference:
<https://us02web.zoom.us/j/84213320834?pwd=Zmg0a1FIL2FUUViBc3FLVIZxSmhQZz09>

AGENDA

- I. **WELCOME / CALL TO ORDER** Mr. Jeffrey Boswell, Chairperson of the Board
- II. **REQUEST FOR PUBLIC COMMENT**
- III. **CONSENT AGENDA**
 - A. *Approval of June 20, 2024, Meeting Minutes*
- IV. **APPROVAL OF COST ALLOCATION PLAN** Jesse McCree
- V. **APPROVAL OF ONE-STOP OPERATOR CONTRACT AMENDMENT** Jesse McCree
- VI. **APPROVAL OF PROGRAM YEAR 2024-2025 POLICIES** Jesse McCree
 - A. Eligibility & Enrollment #P-21-6.22 (no updates)
 - B. Paid Work Experience #P-16-5.22 (no updates)
 - C. Case Notes #P-34-11.23 (updated)
 - D. Equal Opportunity & Discrimination #P-13-2.22 (updated)
 - E. File Management #P-36-1.24 (updated)
 - F. Secondary Review #P-2-7.22 (updated)
 - G. Self-Sufficiency #P-23-4.23 (new)
- VII. **REQUEST FOR QUOTE (RFQ)** Jesse McCree
 - A. Currently Active - Digital Literacy Services for Justice-Impacted Individuals in York and Dauphin Counties
- VIII. **BUSINESS** Jesse McCree
 - A. **Financial Update**
 - i. *Approval of Financial Reports through June 30, 2024*
 - B. **CEO Report and Updates**
 - i. Board Meeting Agenda
 - ii. Jobs For the Future (JFF) – Future-Focused Assessment
 - iii. ByLaws
- IX. **ADJOURNMENT**

NEXT MEETING:
October 31, 2024, at 8:30 – 10 AM
4201 Crums Mill Road, Suite 100A, Harrisburg, PA 17112