

**SCPa Works Board Meeting  
Zoom Virtual Meeting  
February 11, 2021 – 8:30 am**

**MEMBERS PRESENT**

Jeff Boswell (Chair), Sharon Hagenberger, Tracie Maille, Carl Phinney, Keith Baker, Mike Ross, Melissa Ural, Jorge Flores De Valgas, Robin Russell, Geoffrey Roche, Matt Campbell, Andy Williford, Clifton Van Scyoc, Jamien Harvey, Tara Toms.

**STAFF AND OTHERS PRESENT**

Jesse McCree, Doug Gates, Sam Marte, Stephanie Predko, Robert Saidis, Tracy Rouscher, Wanda Jackson, Kelly Houtz, Mike Barba, Katie Lentz, Hillary Lyle, Chris Bonneau, Dave Koman, Derrick Donnell, Todd Truntz, Cynthia Picht, Chris Roggenbaum, Paul Hemderson, Lisa Ritter, Michele Baker, Sue Casto, Amy Moore, Robin Harmon, Holly Simmons, Bridget Wolf, Matthew Ross, Kristen Rotz, Wendy Potts.

**I. CALL TO ORDER**

The meeting was called to order by Jeffrey Boswell, Esquire, at 8:33 AM.

**II. PUBLIC COMMENT**

The Chairperson requested public comment, there being none, the meeting proceeded.

Jesse McCree introduced a few guests of the meeting: Kristen Rotz, United Way of PA; Michele Baker Thomas, York Precision & Hydraulics; Tara Toms, KDP; Clifton Van Syoc, PSECU

**III. APPROVAL OF MINUTES**

After discussion, on motion duly made by Geoffrey Roche and seconded by Andy Williford, it is: **RESOLVED**, that the minutes of the November 12 and December 17, 2020 meetings are hereby approved.

(Motion carried unanimously; No abstentions.)

**IV. BUSINESS & APPROVALS**

a. Admin & Finance Committee Report

- i. Lisa Ritter of Maher Deussel presented the audit review – no findings, any prior year findings have been successfully resolved. The only recommendation is to provide staff with ongoing cyber security trainings.

b. Approval of Audit:

After discussion, on motion duly made by Mike Ross and seconded by Sharon Hagenberger, it is: **RESOLVED**, that the audit is hereby approved, and the Chairman is authorized to sign the subsequent 990 form.

(Motion carried unanimously; No abstentions.)

c. 2019 WIOA Budget Revision for Adult, Youth and Dislocated Worker Funds

After discussion, on motion duly made by Robin Russell and seconded by Sharon Hagenberger, it is **RESOLVED**, that the 2019 WIOA Budget Revision is hereby approved.

(Motion carried unanimously; Geoffrey Roche abstained.)

- d. Financial Statement Overview
  - i. The board was presented the financial statements from the quarter ending December 31, 2020.
- V. Presentations
  - a. Geoffrey Roche introduced Kristen Rotz to present on the ALICE initiative.
  - b. CEO Report
    - i. Jesse McCree spoke to the board regarding the upcoming Local & Regional Plan process and planning
    - ii. The Plans will be posted for public comment by February 22, 2021
    - iii. A Special Session Board Meeting will be convened on March 25, 2021 to approve the plans.
  - c. Keith Baker presented a UCX Overview

**Adjournment:** On motion duly made by Geoffrey Roche, the meeting adjourned at 10:16 a.m.

***The next meeting will be held in August 2021, at 8:30 a.m.  
location TBD***

Respectfully submitted,  
Kelly Houtz