



Board of Directors Meeting  
Dixon University Center, 2986 N. Second Street, Harrisburg, PA  
May 11, 2017 - 8:30 AM

Work Session

Members Present:

Dr. Francis Achampong, Keith Baker, Bob Batory, Lynne Beeson, Jeff Boswell, Chair, Matt Campbell, Janice Mazzitti, Tom Palisin, Matt Paules, Tim Shenk, Mike Strausbaugh, and Andy Williford.

Staff and Others Present:

Sharon Hagenberger, Rich Hewitt, Tony Juliana, David Manbeck-Boyer & Ritter LLC, Jesse McCree, Robert Saidis, Brenda Stone, Mike Truskey.

**CALL TO ORDER** - Committee *Chairperson, Jeff Boswell*

Chairperson Jeff Boswell called the meeting to order at 8:30 a.m. The Chairperson noted the presence of members constituting the majority of the SCWIB for the purposes of establishing a quorum.

Mr. Boswell offered our sympathies to Dawn Garman's family. Ms. Garman, SCPa Works Director of Compliance, passed away this past Saturday after an illness.

**CALL FOR PUBLIC COMMENT**

There being no public comment, the meeting continued.

**CONSENT AGENDA**

After discussion, on motion duly made by Lynne Beeson and seconded by Janice Mazzitti, it is **RESOLVED**, the Consent Agenda consisting of the minutes of the February 9, 2017 Board of Directors are hereby approved. (Motion carried unanimously)

**BUSINESS**

**Admin & Finance Committee Report**

Audit

Mr. Manbeck stated that Boyer and Ritter recently completed the Audit for Fiscal Year ending June 30, 2016. No findings, no issues concerning the Audit and no internal controls were identified.

After discussion, on motion duly made by Tim Shenk and seconded by Dr. Achampong, it is **RESOLVED**, that the Audit for Fiscal Year 2015/2016 is hereby accepted.  
(Motion carried unanimously)

*(Please see reports included in packet)*

Operational Budget Analysis – For PY 16/17 – as of March 31, 2017

Total Annual Budget - \$1,571,000 and YTD Expenditures - \$1,094,174, Percent of Budget Expended 69.65%.  
We have a complement of 14 positions.

PY 16/17 Income Statement – as of March 31, 2017

Total Revenue - \$8,866,521. Total Expenses - \$8,866,521.

Operational Budget PY 2017/2018

After discussion, on motion duly made by Mike Strausbaugh and seconded by Lynne Beeson, it is **RESOLVED**, that the SouthCentral Workforce Investment Board Proposed PY 17/18 Operational Budget is hereby approved.  
(Motion carried unanimously)

**Program Committee Report**

*(Please see reports included in packet)*

Mr. McCree stated that, under WIOA (for Program Year beginning July 1, 2016), we enrolled 887 Adult and Dislocated Worker participants and 275 Youth participants; Youth TANF – 419.

**Executive Committee Report**

Mr. Boswell stated that SCPa Works is hiring a Director of Strategic Initiative soon. We are reviewing our Personnel and their duties to make our staff more responsive and how we need to evolve.

The Chairperson explained to the membership that the Commonwealth of Pennsylvania and WIOA required a Request for Proposals for a One-Stop Operator. The proposals are currently under review, but must be approved and implemented prior to July 1, 2017. To accomplish this goal, this meeting of the full board will be recessed and not adjourned so that the appropriate approval of the One-Stop Operator Proposals may be obtained in a timely fashion.

**CEO Report**

*(Please see reports included in packet)*

Mr. McCree stated that Mr. Joseph Alsberry, SCPa Works Deputy Director, is retiring in June, after 44 years of service.

**RECESS**

The Chairperson recessed the meeting at 9:48 a.m. The meeting is to reconvene at a later time for the considerations of the One-Stop Operator Request for Proposals.

**NEXT MEETING**

August 10, 2017 at 8:30 AM, Dixon University Center, 2986 N. Second Street, Harrisburg, PA.

Respectfully Submitted,

Brenda S. Stone, Assistant Secretary