



SouthCentral Workforce Investment Board
WIB Board Meeting
Dixon University Center, 2986 N. Second Street, Harrisburg, PA
May 14, 2015 - 8:30 AM

Members Present:

Jeff Boswell, Chair, Dr. Francis Achampong, Lynne Beeson, Matt Campbell, James Cramer, Lauren Holubec, Michael Jefferson, Frank Kocher, Tammy Marcase, Shelley Mastrella, Janice Mazzitti, Kathy Possinger, Alesia Reese, Mike Ross, Stuart Savin, Tim Shenk, Kevin Sidella, Matt Tunnell, Andrew Williford, and Joe Ziegler.

Staff and Others Present:

Joe Alsberry, Mike Burnham, Dr. Carolyn Callaghan, Doran Condon, Jodi Derr, Dawn Garman, Rich Hewitt, Wanda Jackson, Tony Juliana, Mike Lawrence, Christopher Manlove, Sam Marte, Susan Miller, Sue Mukherjee, Kevin Perkey, Wendy Potts, Lori Rank, Robert Saidis, Brenda Stone, Hilary Thomas, Mike Truskey, Carol Warnke, Martin Wubbolt.

CALL TO ORDER - Committee Chairperson, *Jeff Boswell*

Chairperson Jeff Boswell called the meeting to order at 8:47 a.m. The Chairperson noted the presence of members constituting the majority of the SCWIB for the purposes of establishing a quorum.

CALL FOR PUBLIC COMMENT

There being no public comment, the meeting continued.

Jeff Boswell and Kevin Perkey presented Matt Tunnell and Shelley Mastrella with plaques for their outstanding leadership and service as past Chair to the SCWIB Board.

CONSENT AGENDA

After discussion, on motion duly made by Stuart Savin and seconded by Kathy Possinger, the following items are approved or acknowledged by consent.

- A. The minutes of the February 12, 2015 meeting.
 - B. Approval of the Interim Purchasing Policy; and
 - C. Acknowledgment of the appointment of Brenda Stone as Assistant Secretary to the Board.
- (Motion carried unanimously)

Mr. Perkey stated that each of the Committee reports are included in the Board Book and opened to floor to any questions or comments on any of the materials contained in the Committee reports. Mr. Savin stated that, at this time, there appears to be limited funds available for continuing ITA's. Mr. Savin suggested the Board consider how to allocate our resources more strategically. Mr. Ziegler affirmed there are some resources available, however demand often outstrips the supply and often spent quickly. Mr. Boswell stated we do have challenges as we transition the organization to meet the needs of the region. We will be hard pressed to ever have all the resources necessary to meet demand. However, as we identify what needs to be done (through our continuing strategic planning process), we will be better suited to align resources more strategically.

BUSINESS

Program Year 2015/16 Budget

Mr. Williford stated that we received a 16% reduction in WIOA funding. We received a 7% decrease (\$107,000) in the Proposed Program Year 15/16 Operational Budget. The Proposed budget was reviewed and approved by the Executive Committee.

After discussion, on motion duly made by Tim Shenk and seconded by Janice Mazzitti it is:

RESOLVED, that the WIB adopt the PY 2015/16 Budget as presented.
(Motion carried unanimously)

Program Year 2013/14 Fiscal Audit Presentation

Mr. Michael Buhrman, Rotz & Stonesifer, stated that the South Central WIB's financial statements for Program Year ending June 30, 2014 have been audited and there are no findings. The Audit has been filed properly and on-time.

After discussion, on motion duly made by Mike Ross and seconded by Frank Kocher it is:

RESOLVED, to accept the audit for PY 2013/14 as presented by Rotz & Stonesifer.
(Motion carried unanimously)

Strategic Planning & Workforce Innovation & Opportunity Act (WIOA)

Mr. Perkey stated that we envision a region where opportunity for prosperity and growth exist. Our strategies are to build a productive network of partners, connect youth and adults to job opportunities, integrate and invest in and evaluate. Our primary activities are Operations, Research & Analysis, External Engagement, and Investment & Stewardship.

Mr. Ross stated that we are proposing to contract with Fletcher Magnum to complete an analysis of the warehouse and transportation sector on a 95 mile stretch of Interstate 81 from Franklin County to Lebanon County. The cost of the study is \$14, 400.

Mr. Perkey stated that we are currently in the process of scheduling a series of Industry & Community Partner Roundtables.

Request for WIOA Designation

After discussion, on motion duly made by Stuart Savin and seconded by Janice Mazzitti it is:

RESOLVED that the South Central Workforce Investment Board directs the Executive Director to submit the request for initial designation of our Area, as it is now composed, for Fiscal Years 2015/16 and 2016/17. The Executive Director is further authorized to execute any and all documents necessary or desirable for formal submission of this request to the appropriate governmental entities. (Motion carried unanimously)

ADJOURNMENT

Upon motion by Lauren Holubec and seconded by Lynne Beeson, the meeting was adjourned at 10:20 AM.

NEXT MEETING

August 13, 2015 at 8:30 AM, Dixon University Center, 2986 N. Second Street, Harrisburg, PA.

Respectfully Submitted,

Brenda S. Stone, Executive Assistant