

**SouthCentral Workforce Investment Board
WIB Executive Committee Meeting
SCWIB, 4201 Crums Mill Road, Harrisburg, PA
August 6, 2015 – 8:30 AM**

Members Present

Mr. Jeff Boswell, Chairperson, Mr. Bob Batory, Ms. Alesia Reese, Mr. Mike Ross, Mr. Kenn Tuckey, and Mr. Andy Williford.

Staff and Others Present

Joe Alsberry, Kevin Perkey, Robert Saidis, Brenda Stone, and Mike Truskey

Call to Order

The meeting was called to order at 8:34 AM.

Public Comment

The Chairperson requested public comment. There being none, the meeting proceeded.

APPROVAL OF MINUTES

After discussion, on motion duly made by Andy Williford and seconded by Bob Batory it is:

RESOLVED, that the minutes of the May 7, June 4, June 16 (as amended), 2015 meetings, are hereby approved.

Motion carried unanimously.

Fictitious Name

Mr. Perkey stated that the two names filed on June 23, 2015 are; South Central PA Works and SCPa Works.

Title I Contract

Mr. Perkey stated that we had a three-year contract with EDSI for Title I services. We are currently in the beginning of the third year (July 1, 2015 through June 30, 2016) with their contract. Previously, the focuses of the contract was on meeting the base line WIA measures and to complete a certain number of OJTs and ITAs. We added some additional numbers to this contract this year. We set new targets around placements and employment. They are also required to target certain sectors; HealthCare, Manufacturing, and Transportation and Logistics. And also target Food Processing and Wood Products. 65% of activity should be spent in these areas.

We will be RFPing Title I services the end of this year along with EARN, Youth, and possibly, Business Services.

After discussion on motion duly made by Alesia Reese and seconded by Mike Ross, it is:

RESOLVED, that the Executive Committee ratify the Program Year 2015-2016 Title I Contract update with EDSI.

(Motion carried unanimously)

Finance & State Budget

Mr. Perkey stated that the State Budget has not yet been approved. The State will be releasing one of the funding streams for PY 2014-2015. There will be no change in services at this time.

Mr. Truskey stated that the Department of Labor & Industry conducted a PY 2013 monitoring desk review in May through June 2014. The letter is included in the meeting packet.

The Financial Statements for PY 14/15 and 15/16 are included in the meeting packet.

Strategic Planning

Mr. Perkey stated that Roundtable discussions have been completed for the HealthCare, Advanced Manufacturing and Transportation and Logistics partnerships. The Roundtable discussions for Agriculture and Food Production and wood, wood products and publishing will be completed the end of August. We are planning a follow-up retreat for the Board members to discuss what was discussed at the Roundtable sessions; what are our key targets and where do we want to head. We will focus on what is happening in each of these areas and are we making an impact and what do we need to do to adjust.

Mr. Perkey stated that we will do a soft launch of the new branding with the Board next week. We will provide a new Board manual for all the Board members. The Website should be launched in September.

Mr. Perkey stated that part of our strategic planning work is to take a look at our One-Stop system delivery. What does the system need to look like and how much infrastructure do we need to deliver it?

Executive Session

The Executive Committee entered into Executive Session at 9:58 AM and reconvened to the public meeting at 10:15 AM. The Executive Session was to discuss personnel matters.

Merit Increases

After discussion on motion duly made by Alesia Reese and seconded by Bob Batory, it is:

RESOLVED, that the Executive Committee approves the merit increases set forth on Exhibit "A", which is attached hereto and made a part hereof.

NEXT MEETING

The next WIB Executive Committee meeting is scheduled for Thursday, November 5, 2015 at 8:30 at the SCWIB office, 4201 Crums Mill Road, Harrisburg, PA.

ADJOURNMENT

The meeting was adjourned at 10:20 AM.

Respectfully submitted,

Brenda Stone, Executive Administrator

Exhibit "A"

Position	Current Salary	Increase	Annual Salary Effective July 1, 2015
Accounting and Benefits Manager	\$56,628	\$2,880	\$60,470
Chief Compliance Officer	\$61,854	\$3,145	\$66,051
Program Officer	\$61,880	\$3,147	\$66,079
Compliance Specialist	\$46,540	\$2,367	\$49,698
Compliance Specialist	\$41,132	\$2,092	\$43,923
Program Associate	\$34,138	\$5,282	\$40,000