

**SouthCentral Workforce Investment Board  
WIB Executive Committee Meeting  
SCWIB, 4201 Crums Mill Road, Harrisburg, PA  
December 4, 2014 – 8:00 AM**

**MEMBERS PRESENT**

Mr. Matthew Tunnell, Chairperson, Mr. Jeff Boswell, Treasurer/Secretary, Ms. Shelley Mastrella, Ms. Kathy Possinger, Ms. Alesia Reese, Mr. Mike Ross, Vice Chairperson and Andy Williford.

**STAFF AND OTHERS PRESENT**

Kevin Perkey, Robert Saidis, Brenda Stone and Mike Truskey.

**CALL TO ORDER**

Mr. Tunnell, Committee Chairperson, called the meeting to order at 7:36 AM.

**PUBLIC COMMENT**

The Chairperson requested public comment. There being none, the meeting proceeded.

**APPROVAL OF MINUTES**

After discussion, on motion duly made by Mike Ross and seconded by Alesia Reese it is:

**RESOLVED**, that the minutes of the November 20, 2014 meeting, as amended, are hereby approved.

Motion carried unanimously.

**AD HOC GOVERNANCE TASK FORCE**

Chairperson Matt Tunnell appointed Jeff Boswell, Shelley Mastrella and himself to the Ad Hoc Governance Task Force.

**REPORT OF THE NOMINATING COMMITTEE.**

The Nominating Committee consists of Shelley Mastrella, Chairperson, Mike Ross and Alesia Reese. Shelley Mastrella noted, as the Chair of the Committee, that the Nominating Committee would recommend to the Full WIB the following slate of officers:

- A. Chairperson – Jeffrey Boswell
- B. Vice Chairperson – Michael Ross
- C. Treasurer/Secretary – Andrew Williford

It was also noted that the new officers would serve from January 1, 2015 for a two year term until their successors are duly chosen and qualified. This is in compliance with the SCWIB Bylaws.

Brenda Stone has been serving as the Assistant Secretary, which is a position appointed by the Chairperson.

The Executive Committee discussed the report of the Nominating Committee, which had been submitted on November 20, 2014 and will recommend the same to the Full WIB.

**EMPLOYEE HEALTHCARE.**

The Executive Director reported on the comparison of various healthcare options, which he had explored. The Executive Director was assisted by AIA. The Executive Director recommended the SCWIB 2014 Healthcare and Benefit Analysis as set forth on Exhibit “A” attached hereto.

After discussion, on motion made by Alesia Reese and seconded by Jeffrey Boswell, it is: **RESOLVED**, that the SCWIB approve, ratify and confirm the SCWIB 2014 Healthcare and Benefit Analysis, which is attached hereto as Exhibit “A”, including a one-time contribution into each eligible employee’s HSA. The actions of the Executive Director in executing any and all agreements necessary to implement the Plan are hereby ratified, confirmed and approved.

**BOARD MEETING SCHEDULE**

*See attached hand out.*

**DISCUSSION**

Mr. Tunnell thanked the Committee for their support during his tenure as Chair of the SCWIB Board.

**NEXT MEETING**

The next WIB Executive Committee meeting is scheduled for February 12, 2015 at 8:30 at the SCWIB office, 4201 Crums Mill Road, Harrisburg, PA.

**ADJOURNMENT**

**Upon** motion by Jeff Boswell and seconded by Matt Tunnell the meeting was adjourned by the Chairperson at 8:17 AM.

Respectfully submitted,

Brenda Stone, Executive Assistant