



Board of Directors Meeting
Dixon University Center, 2986 N. Second Street, Harrisburg, PA
February 11, 2016 - 8:30 AM

Work Session

Members Present:

Jeff Boswell, Chair, Dr. Francis Achampong, Carl Anderson, Keith Baker, Lynne Beeson, Matt Campbell, Cindy Heisey, Lauren Holubec, Ellie Lamison, Janice Mazzitti, Tom Palisin, Mike Ross, Tim Shenk, Kevin Sidella, Mike Strausbaugh, and Andy Williford.

Staff and Others Present:

Joe Alsberry, Doran Condon, Jodi Derr, Cristie DeWitt, C J Ezell, Dawn Garman, Bob Garraty, Wanda Jackson, Sam Marte, Jesse McCree, Rodney McMichael, Kevin Perkey, Lori Rank, Robert Saidis, Brenda Stone, Mike Truskey, Carol Warnke, and Martin Wubbolt.

CALL TO ORDER - *Committee Chairperson, Jeff Boswell*

Chairperson Jeff Boswell called the meeting to order at 8:30 a.m. The Chairperson noted the presence of members constituting the majority of the SCWIB for the purposes of establishing a quorum.

CALL FOR PUBLIC COMMENT

There being no public comment, the meeting continued.

Mr. Boswell stated that the time has come to fill out the State forms (Statement of Financial Interest Form). The forms were provided to all Board Members present. Please complete the forms and return to the Executive Administrator. Board members were also provided with binder containing State WIOA Policies.

CONSENT AGENDA

After discussion, on motion duly made by Kevin Sidella and seconded by Mike Strausbaugh, it is **RESOLVED**, that the minutes of the November 12, 2015 meeting, be and hereby are approved.
(Motion carried unanimously)

BUSINESS

Admin & Finance Committee Report

(Please see reports included in packet; as of December 31, 2015)

Mr. Williford stated that with the temporary agreement of the budget, all grant funds have been released and the WIB is able to draw and expend all funds. The Auditors, Rotz/Stonesifer P.C., are currently completing the PY 14/15 Audit. The final report should be completed by the end of March.

Program Committee Report

Mr. Perkey stated that our Title 1 Partners are doing a great job of putting into place our sector strategy, looking at Healthcare, Advance Manufacturing, and Transportation and Logistics. They have been tracking placements. We have recently released a Youth RFP. We will make recommendations for Awards in March, 2016. We held three successful Bidders Conferences. We are in the process of working with our Youth

vendors regarding the summer youth experience. We are focusing our effort on the Veterans populations, Ex-Offender populations and individuals with disabilities on how to support efforts on placement and activities for training.

Mr. Boswell noted that the Make It In America program is exciting. The skills that the individuals have been trained on (with Brenner Automotive) suggest that there is a need with individuals with good technical skills.

CEO Report

Mr. Perkey stated that the State released a draft copy of their State plan. The Plan states that it would like to see a broader focus on individuals with highest barriers to employment. They would like to see us dedicate our Title 1 resources at 30%, 40%, 50%, over the next three years, toward training.

STRATEGIC PLANNING

State WIOA Combined Plan

Mr. Perkey stated that the State released their Workforce Development Plan recently. They combined the Plan to include the Department of Labor & Industry, Department of Education, Department of Human Services, etc. Any Department that falls under WIOA (Workforce Innovation & Opportunity Act).

Regional & Local Planning

Mr. Perkey stated we have to complete a Regional and Local Transitional Plan by June 1, 2016. We do have a five-year Local Plan that is currently out of date. We would like to establish an Ad-Hoc Planning Task Force with members of the Board. Also, convene a Local Stakeholder Group. We will engage the community and hold a community gathering locally to have input into the process and some of the big questions we have to answer in our Local Plan.

ADJOURNMENT

The meeting was adjourned at 9:40 AM.

NEXT MEETING

May 12, 2016 at 8:30 AM, Dixon University Center, 2986 N. Second Street, Harrisburg, PA.

Respectfully Submitted,

Brenda S. Stone
Assistant Secretary